

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING MINUTES
December 9, 2020

Trustees Present: Vernie Coy, Thomas Smith, Jason Taylor, Carl Tharman, Kenneth Huss

Trustee Present via Zoom: Russell Karn

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:33 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: It was moved by Mr. Coy, seconded by Mr. Tharman, that the Agenda be approved as presented. Motion passed.

Approval of the Minutes: It was moved by Mr. Taylor, seconded by Mr. Huss, that the minutes of the November 18, 2020 Regular Meeting, be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Coy, seconded by Mr. Taylor, that warrants numbered 467176 through 467367 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Contract for Purchase of Holton Facility: President Fox presented the Board with a copy of the lease agreement between the Highland Community College and Ellis Brothers of the Holton facility. The Ellis Brothers submitted a proposal to purchase lots one and two at the Holton facility and would like to propose an additional purchase of the third lot. Discussion. The proposal will be submitted to legal counsel for review and brought back for Board action at a future meeting.

Weapons Policy Second Reading, Pending Legal Counsel Review: President Fox discussed the changes made to the Weapons Policy. The Administration recommended changing the disciplinary action to "removal from housing with up to expulsion" if one is found violating the policy. There was also a change to the storage policy of how a firearm and ammunition should be properly stored. The storage unit must have a manual or digital combination option to help ensure only the owner of the firearm can access it in the case a key is stolen or lost. The Weapons Policy states that a student is allowed to possess a firearm only if it is stored properly as stated in the policy. The Administration is waiting on final approval from legal counsel and will bring it back for Board approval at next month's meeting.

First Reading of Athletic Department Policies: Dr. Bryan Dorrel, Athletic Director, provided the Trustees with a copy of the Athletic Department Policies and discussed recent changes made. Dr. Dorrel was available for questions and discussion. The Trustees commented that Mr. Dorrel did a great job constructing the Policies and Procedure manual and appreciated the time spent on it. Discussion.

Academic Affairs: Dr. Erin Shaw, Vice President for Academic Affairs, confirmed that all classes for the semester were concluded before Thanksgiving break. She was thrilled to report that the Automotive Service Excellence (ASE) Foundation Accreditation visit on November 20th at the Tech Center went very well. The ASE Team was impressed with their visit and had great feedback. Dr. Shaw acknowledged Lucas Hunziger, Director of Technical Education, for the phenomenal work he did in organizing the ASE accreditation visit with the assistance of Auto Technology Instructor, Michael Lindstrom.

Student Services Report: Dr. Eric Ingmire, Vice President for Student Services, discussed Free Application for Federal Student Aid (FAFSA) numbers and the amount of applications received are low at this time. Students not receiving proper assistance in filling out the forms could be the reason for decline in applications. Dr. Ingmire confirmed that most students have moved out of the dorms, however, Doniphan County Health Department has requested any Covid-19 positive students remain on campus to finish the remainder of their quarantine before returning home. He stated that athletes will begin returning to campus for spring semester on January 2nd. At this time, there are no isolation requirements for out of state students to return to campus. Dr. Ingmire discussed enrollment numbers.

Trustees' Report: Chairperson Thomas Smith gave highlights on the Kansas Association of Community College Trustees (KACCT) meeting that took place on December 5th.

President's Report: President Fox discussed details from the Jayhawk Conference meeting she attended via Zoom. She gave an update on expectations for athletic events for the spring semester, which specified that fans will not be allowed to attend indoor events in person. These regulations will be reevaluated in February for updates on outdoor sporting events. President Fox gave a brief update on the December 5th KACCT meeting she attended via Zoom, hosted by Hutchinson Community College.

President Fox stated that there will be another Iowa and Sac & Fox Mission Community Meeting on Saturday, December 12th. She requested 700 more Covid-19 test kits for the Highland campus and regional sites. The State will assist with costs to cover the tests. She provided the Trustees with an updated drawing of the track facility.

Executive Session: It was moved by Mr. Huss, seconded by Mr. Coy, that the Board go into Executive Session at 8:26 p.m. for no more than 30 minutes to discuss Non-Elected Personnel and asked that President Fox remain in the session. Motion passed.

Mr. Karn was not present for Executive Session.

The Board reconvened to Regular Session at 8:56 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 8:56 p.m.

Thomas Smith
Chairperson

Date

Carl Tharman
Secretary/Treasurer